

# **NORTH EAST HAYLING RESIDENTS' ASSOCIATION**

## **CONSTITUTION**

### **1. Name**

The Association shall be known as the North East Hayling Residents' Association.

### **2. Designated Area**

The area of interest shall be that part of the Hayling East Ward which lies east of a line drawn from the southern end of Langstone Bridge to Northwood Farmhouse, along Castlemans Lane and the Havant Road to Mill Rythe Lane and taking in the shoreline of Mill Rythe and all the coastline of the area defined by the waters of the Emsworth Channel and Sweare Deep.

### **3. Policy**

- 3.1. To monitor planning applications and other activities which may be considered to be detrimental to the rural aspect and natural beauty of the designated area.
- 3.2. To oppose by all lawful means any proposals or activities which are, or are likely to be, detrimental to the well-being of the residents or to the flora and fauna of the designated area.
- 3.3. The Association shall be entirely non political in the conduct of its affairs.
- 3.4. The Association will be prepared to give support to Civic Authorities, Environmental Organisations and other Residents' Associations when there are situations of common interest.

### **4. Membership**

- 4.1. Individual membership shall be open to adults (18 years of age) whose domicile, either as Owner / Occupier or Tenant, lies within the designated area or to special cases approved by the Committee. No organisation, commercial, civic or political shall at any time be eligible for membership.
- 4.2. Applications for membership shall be dealt with by the Committee.

### **5. Management**

- 5.1. The management of the Association shall be vested in the Executive Committee from which the Chairman, Deputy Chairman, Treasurer, Secretary and Planning Secretary shall be elected. The Committee shall consist of ten members.
- 5.2. Committee members shall be elected at the Spring General Meeting and hold office for two years. One half of the Committee shall retire in rotation each year and be eligible for re-election.
- 5.3. Committee members shall be elected by paper ballot, if necessary. Only subscribing members of the Association present shall be entitled to vote. Ballot papers showing more than the authorised number of votes shall be declared void.
- 5.4. The Committee shall have the authority to co-opt a suitable subscribing member onto the Committee.
- 5.5. No Association business shall be transacted by the Committee unless a Quorum of members is present. Having regard to the terms of 5.1, the current requirement for a Quorum shall be five members, one being an Officer.

- 5.6. If any member has a personal or financial interest in any matter being considered by the Committee, he or she shall, if requested by the Committee, absent himself or herself from the Meeting whilst the subject remains under discussion.
- 5.7. If any committee member fails to attend three consecutive meetings (including a General Meeting) without apologising and providing reasons acceptable to the Committee he or she shall be deemed to have resigned.

## **6. Meetings**

- 6.1. There shall be two General Meetings held half yearly with the proviso that interim ad hoc meetings may be called to deal with matters of urgency or importance. The first of these meetings shall be held in the Spring and the second in the Autumn.
- 6.2. General Meetings of members shall be conducted in accordance with recognised procedure.
- 6.3. The Agenda together with the date, time and place of any meeting shall be issued to each subscribing member a minimum of fourteen days prior to the meeting date
- 6.4. Voting on any proposition shall be on the basis of one vote per member. The Chairman shall have the casting vote if required

## **7. Finance**

- 7.1. The necessary running costs of the Association shall be met by the membership subscription and the level of that subscription shall be decided by the membership at the second General Meeting each year. The annual subscription shall be payable on the 1st January each year.
- 7.2. All items of expenditure shall be covered by the production of receipts and be within a limit set by the Committee
- 7.3. Membership subscriptions shall be acknowledged with an appropriate receipt and be banked in the Association's account.
- 7.4. An Income and Expenditure Statement and Balance Sheet will be produced after each 31st December after scrutiny and endorsement by the Committee. Members will be asked to approve the Accounts at the next General Meeting.

## **8. General**

- 8.1. This Constitution may be added to, amended or repealed by a resolution at a General Meeting, subject to a notice of the motion being sent to the Chairman at least twenty eight days prior thereto, or to a Special Meeting convened for that purpose. Such a motion shall not take effect unless passed by-at least two-thirds of the members voting.
- 8.2. Every member shall be provided with a copy of the Constitution of the Association

Approved : 22 March 2002